

HESWALL ARTISTS ASSOCIATION EXHIBITION FOR MEMBERS
SATURDAY 2nd AUGUST to SATURDAY 9th AUGUST 2025
TO BE HELD IN THE LIGHTHOUSE CHURCH HALL
ON TELEGRAPH ROAD

TERMS AND CONDITIONS OF ENTRY

- **Current full members of the Association may exhibit up to 4 framed paintings, 2 reserve paintings, 5 unframed paintings, 5 crafts, 5 handmade cards priced individually and 10 printed cards priced at the same price. Printed cards must be copies of your original paintings.**
- **Craft only members may exhibit up to 10 craft items, 2 reserve items and 5 hand made cards. Reserve items must be protected with packaging or bubble wrap.**
- **Your subscription for 2025 (£20) is due on the 1st June 2025 and must have been received before the closing date for entries. (£10 for craft only members)**
- **An online entry form will be used for all exhibits and will be available on the HAA website. Members who are not online please see relevant information below.**
- **Entries will only be accepted from members who are able to do 2 stewarding sessions during the exhibition. Please see below.**
- **Not for sale paintings (NFS) cannot be submitted.**

SUBMISSION OF PAINTINGS, CRAFTS AND CARDS MEANS YOU AGREE TO THE CONDITIONS OF THE EXHIBITION.

CLOSING DATE

Closing date for entries is **Friday 27th June 2025** and will not be accepted after that date.

HAND IN

Hand in will be **10.30am - 2.30pm on Thursday 31st July 2025**. Please use the rear entrance.

ENTRY FEES

The entry fee for paintings for full members will be a fixed price of £10.00 no matter how many paintings are submitted. (Up to 4 framed and 2 reserve paintings, 5 unframed paintings, 5 crafts, 5 handmade cards and 10 printed cards.)

Craft only members can submit up to 10 craft items, 2 reserve items and 10 handmade cards for a fixed fee of £5

Original cards can be individually priced but all printed cards must be the same price.

Payment for all entries will be taken at hand in. A card reader is available.

LABELLING OF FRAMED PAINTINGS (see illustration)

Luggage labels should be attached to the back of the painting at the top with a string long enough to allow the label to be hung over the front of the paintings. Details of your name, the title of the painting, the media used and the price should be written onto the luggage label. Printed labels showing details of the painting will be affixed to the hanging board alongside the painting and the luggage label will be turned over to the back of the painting.



LABELLING AND STORAGE OF CRAFTS

Small luggage labels should be attached by a short string to the craft item, which details your name, title of the exhibit, medium and price. There will be no other labels attached.

Luggage labels of various sizes can be purchased at stationery shops at reasonable prices. Regrettably if the paintings and crafts are not labelled correctly there will be a £1 charge to add the correct label.

Reserve items must be well protected in packaging or bubble wrap. This is especially important for fragile craft items

UNFRAMED PAINTINGS

A label detailing the same information as on the luggage labels should be affixed to the back of the unframed painting. Paintings must be mounted, backed and covered by cellophane.

FRAMING / MOUNTING CONDITIONS/ DEFINITION OF CRAFT

All framed paintings must be fitted with D rings and strung a third of a way down the painting. PAINTINGS NOT STRUNG PROPERLY, POORLY FRAMED OR WITH DIRTY OR DAMAGED MOUNTS WILL NOT BE ACCEPTED. If frames have been rejected, the paintings can be re submitted during hand in times if they have been repaired/replaced. Craft items must be original and not made from kits or patterns.

IF YOU INTEND TO EXHIBIT A LARGE PAINTING OR CRAFT ITEM (OVER 36"x36") please contact Lyn Rodgers on 0151 608 1208

A stretched canvas over a wooden frame of any size will be considered a framed painting. A canvas board submitted as an unframed painting must be well presented, covered by cellophane and labelled appropriately or they will not be accepted.

All work must be original and not subject to copyright law.

COMPLETING YOUR ENTRY FORM ONLINE - please check your entry carefully.

Members online should complete their entry form on the HAA website. Guidance will be provided. Once the online form has been submitted an email with the details of the submission will be sent to the email address entered on the form, so please ensure that the email address is entered correctly. Please have all the information available before you start completing the form, because once it has been submitted, mistakes cannot be corrected by the artist. Titles of items will be limited to 30 characters including spaces and the system will not allow you to go over that number. If you have made an error or you experience any difficulties, please contact Lyn Rodgers on 0151 608 1208

MEMBERS WHO ARE NOT ONLINE

Members who are not online will receive a copy of the online form in the post with information on where to send the form once it has been completed.

RESERVE ITEMS

You will be able to submit 2 reserve items. If you sell an item, it might not be your reserve item which replaces it. The committee member on duty will make the decision about which reserve item will be exhibited. Reserve items should be handed in with your other exhibits at hand in and labelled correctly.

PREVIEW EVENING

A Preview evening will be held in the Church hall at 7.30pm on Friday 1st August. The awards to prize winners will be handed out during the evening and winners will be notified on the afternoon of the preview day. An invitation will be sent to you nearer the time.

STEWARDING

It is an expectation that all members submitting entries will volunteer to do at least two stewarding sessions, unless there are extenuating circumstances which can be discussed with Lyn. You should include at least 2 available dates and times to assist in completing the stewarding rota. If you enjoy stewarding and would like to volunteer for more, please do so. We will be required to have stewards at the front of the hall (in 1 hour slots) and the back of the church in the hall, so we will need double the quantities of volunteers. Those stewarding at the front of the hall will have the opportunity to draw, and or/use watercolour paint during their time slot. Acrylic or oil paint should not be used. Because of the new board layout in the hall, we will need two stewarding desks in the hall to ensure the safety of our exhibits.

You will be contacted by Kay Edwards or Pete Mills with the details of your stewarding sessions. If any emergencies occur after that time, please contact Lyn.

STEWARDEDING TIMES

You are asked to arrive at least 5 minutes before your session starts

During the week and on Saturday 2nd August

10.00am - 12.30pm

12.30pm - 3.00pm

3.00pm - 5.00pm

On Sunday 3rd August and Saturday 9th August the stewarding times are:

10.00-1.00pm and 1.00pm-4.00pm

COMMISSION

A commission of 20% will be deducted from all works sold at the exhibition, so please take this into account when pricing your paintings/crafts/ cards.

HAND OUT

Collection of unsold work will be on Saturday 9th August between 4.00pm and 5.00pm at the rear entrance.

PARKING

There is a car parking area for dropping off and collecting paintings in Pye Road behind the church hall. When delivering paintings please use the rear entrance.